

Return this form only if you wish to be met on arrival at Brisbane International, Domestic or Gold Coast Airports. Receipt of this form acknowledges your request for Airport Reception only. This form is not a request for accommodation. Please type or print clearly.

## PERSONAL DETAILS

GU ID number:

Title:  Mr  Mrs  Ms  Miss  Other

Family Name:  Given Name:

Nationality:  Date of Birth:   Male  Female

Address:   
 Postcode:

Telephone:  Fax:

Email:

Agent (if applicable):

Agent's fax:  Agent's email:

Course Date:  Campus:

## ARRIVAL DETAILS

Date of departure:  Time of departure:

Date of arrival:  Arrival time:

Airline:  Flight no:

Disembarking at:  Brisbane International Airport  Brisbane Domestic Airport  Gold Coast Airport  
 Arranged own Accommodation  Oversized Luggage  Travel Companions

## DECLARATION

I, (your name)  will advise Student Guild Accommodation immediately if I change my arrival details, no longer require reception service, or cancel my enrolment at Griffith University.

Signature:  Date:

If you plan to travel with other members of your family you must advise Student Guild Accommodation can make arrangements for your family. Charges apply for non-students. Please fax this form to the number below as soon as you make your departure arrangements. This form must be received no later than seventy-two (72) hours prior to your arrival and during office hours which are Monday to Friday 9.00am – 4.00pm.

## PLEASE RETURN TO

Student Guild Accommodation  
Gold Coast Campus  
Griffith University  
QLD, Australia 4222

Telephone: 61 7 5552 8297  
Facsimile: 61 7 5552 8974  
Email: [accommodation-gc@griffith.edu.au](mailto:accommodation-gc@griffith.edu.au)

Griffith University and the Student Guild collect, store and use personal information for the purpose of administering accommodation. The information collected is confidential and will not be disclosed to third parties without your consent, except to meet Government, legal or other regulatory authority requirements.